

The **ELIGIBILITY PROCESS** involves five important steps:

- 1) If your child resides in Arlington and you feel your child might have special needs, call ChildFind, 703.228.6042, to request a **Referral Form**. It can be faxed, emailed, or mailed to you. Complete the form and return it to the ChildFind office. If your child attends a private educational program in Arlington and lives elsewhere and has an IEP, call Arlington ChildFind to arrange for services. (See *Program Mission* for age limit.)
- 2) Within 10 administrative days, there is a **Student Study Committee** meeting to discuss your child's needs and to make recommendations regarding evaluations and/or other interventions. You are a member of this committee and encouraged to attend this brief meeting.
- 3) If recommended and with your signed consent, an **Evaluation** for special education is conducted. The evaluation process is completed by a multi-disciplinary team within 65 business days from receipt of the Referral Form.
- 4) At or before the end of the 65 business days, an **Eligibility Committee Meeting** is held. You are a member of this committee. The Eligibility Committee reviews the multi-disciplinary reports with you and it is determined whether your child is eligible for special education services. You can request that a copy of these reports be available for you 2 days before the meeting.
- 5) If eligible, an **Individual Education Program (IEP)** is completed within 30 calendar days from the eligibility meeting date. You are a member of this team. The IEP team determines the needs, goals, and objectives for your child. With your consent, the IEP is implemented.



ChildFind Program
Office of Special Education
Department of Student Services
Arlington Public Schools
Arlington Education Center
1426 N. Quincy St., 3rd floor
Arlington, VA 22207
Tel: 703.228.6042
Fax: 703.228.6298
Hgriffit@arlington.k12.va.us

workshops & specialized library:

Special Education Parent
Resource Center (PRC)
Arlington Public Schools
Clarendon Ed. Center
2801 Clarendon Blvd.,
Suite 312
Arlington VA 22201
Tel: 703.228.7239
Fax: 703.525.4847
Eparral@arlington.k12.va.us
www.arlington.k12.va.us/stud_serv/special_ed/prc

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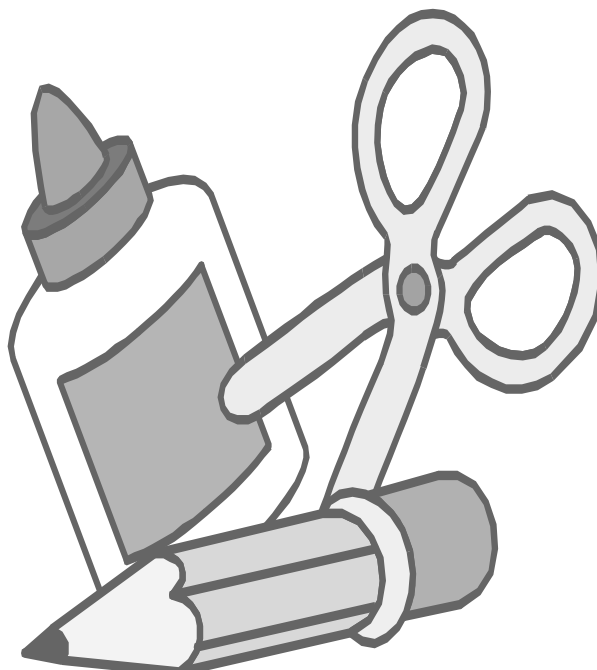
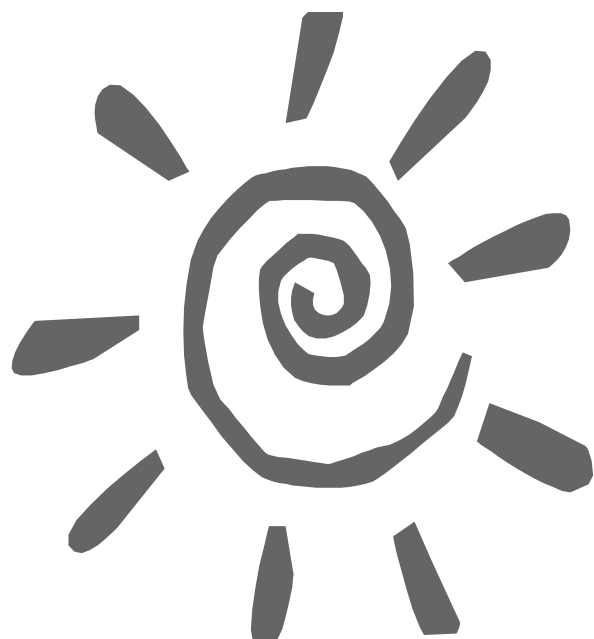
The Arlington Public Schools' ChildFind and Pre-Kindergarten Special Education Program



Program Mission

Arlington Public Schools offer a variety of services to children between the ages of 2 and 5 (by September 30 of a given school year) who have been found eligible for special education services. (See *Eligibility Process* for residency concerns.)

The goal of the pre-kindergarten program is to provide services for children who have been identified with a disability.



Special Education Services for eligible children may include:

- * up to a five-hour per day pre-kindergarten special education program
- * resource support in a community-based early childhood setting
- * speech and language therapy
- * occupational therapy
- * physical therapy
- * adaptive physical education

Pre-Kindergarten activities can target the following areas:

- * cognitive/general knowledge skills
 - * communication skills
 - * fine and gross motor skills
 - * self-help and independent living skills
 - * social, emotional, and behavioral skills
- ... and are determined by each child's Individual Education Program (IEP) team.

